

# Health & Safety Management System

Double click [here](#) to insert your organization's name or logo.

## Competence Matrix

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Staff with specific roles such as First Aiders, Fire Wardens or Health and Safety Reps must attend nominated training for that specific role.	Director	Area Manager	Senior Manager	Line Manager	Supervisor	H&S Manager	H&S Representative	Engineer	Maintenance	Electrician	Technician	Sales & Marketing	Admin & Accounts							
Company Induction	X	X	X	X	X	X	X	X	X	X	X	X	X							
Safety Induction	X	X	X	X	X	X	X	X	X	X	X	X	X							
Risk Management	X	X	X			X						X	X							
Legal Requirements	X	X	X			X	X					X	X							
Root-cause Analysis	X	X	X	X	X	X	X													
Hazard Identification	X	X	X	X	X	X	X	X	X	X	X	X	X							
Risk Assessment	X	X	X	X	X	X	X	X	X	X	X	X	X							
Incident Reporting	X	X	X	X	X	X	X	X	X	X	X	X	X							
OHS Management	X	X	X	X	X	X	X													
Job Safety Analysis		X	X	X	X	X	X	X	X	X	X									
Permit to Work		X	X	X	X	X	X	X	X	X	X									
1 Day First Aid	X		X	X	X		X	X	X	X	X									
3 Day First Aid			X		X		X													
H&S Rep Requirements			X			X	X													
Fire Fighting		X		X	X							X	X							
Emergency Response	X	X	X	X	X	X	X	X	X	X	X	X	X							
Manual Handling					X	X	X	X	X	X	X									